

**WRL Board of Trustees**

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**Minutes of Board Meeting of February 22, 2006  
Theater, Williamsburg Library**

**Attending Were:** Board Members Michael J. Fox, Susan Geary, Tory Gussman, Bill Porter, Phil Serra, and Jack Willis. Library Director John A. Moorman; staff members Carrie Binsfeld, Genevieve Owens, Elizabeth Parker, and Christine White.

**Call to Order:** Chair Fox called the meeting to order at 3:35 p.m.

**Approval of January 18, 2006 Meeting Minutes:** Fox asked for any corrections or additions to the January 18, 2006 Meeting Minutes. Being none, Willis moved to approve the January 18, 2006 Meeting Minutes as written; the motion carried.

**Chair's Report:**

- **Contract with City of Williamsburg/James City County-**Fox will appoint two additional members to the ad hoc committee to meet in March and April.
- **Revision of By-Laws-**Fox, Porter, and Willis will meet to discuss the document. Copies of their recommended amendments will be included in the Board packets for the March meeting.

**Director's Report:**

- **Action Item: Review of Policy:** Moorman discussed the policy presented to the Board. Fox commended Attorney Leo Rogers for his work with the Board.
  - **Solicitation:** Porter moved to approve the policy as amended by Attorney Leo Rogers; the motion passed unanimously.
- **FY 2007 Budget:** Moorman updated the Board on the FY 2007 budget. Moorman reminded Board members of the City of Williamsburg Budget hearing on March 21, 2006 at 5:45 p.m.
- **Request to Change Date of May Meeting:** Moorman requested, and was granted, to change the May Board meeting from the 24<sup>th</sup> to the 17<sup>th</sup> due to a conflict.
- **Monthly Staff Reports:**
  - **Legislative Activities:** Moorman updated the Board on current legislative issues including filtering, state funding, and certification of library directors.
  - **Compliments:** Moorman relayed to the Board the compliments and positive feedback he has received about WRL and staff. Moorman acknowledged the hard work of Patrick Golden and the improvements in Program Services. Moorman also acknowledged Janet Crowther in the Outreach Services Division for her work with Mobile Library Services.

- **Mobile Library Service Vehicle:** Moorman and Mobile Library Services staff will be heading to Greensboro on Friday, February 24, for the final inspection. The Board will be invited to an open house for the vehicle.

**Finance Report:**

- **January 2006 Report:** Binsfeld discussed the January Report and updated the Board on several projects. The City of Williamsburg will be interviewing for new auditors; Binsfeld will participate on the committee.

**Closed Meeting:** Fox moved the Board go into a Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia to discuss matters of (1) personnel and (6) contracts for services. The motion was approved. The Board began discussion at 4:12 p.m. and concluded at 4:25 p.m.

At the conclusion of the Closed Meeting, Geary moved Certification of the Closed Meeting as follows:

Whereas, the Williamsburg Regional Library Board of Trustees has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Code of Virginia; and

Whereas, Section 2.2-3711(A) of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved that the Williamsburg Regional Library Board of Trustees hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Williamsburg Regional Library Board of Trustees.

The motion passed with all voting in the affirmative.

**Open Meeting:** Moorman updated the Board on sites for a new facility.

**Meeting Adjourned:** Fox asked for a motion to adjourn. Geary moved the meeting be adjourned at 4:35 p.m. and all agreed. The next regular meeting will be Wednesday, March 29, 2006 on the Theatre Stage, Williamsburg Library.

Respectfully submitted,

Christine White