

WRL Board of Trustees

**Minutes of Board Meeting of October 25, 2006
Schell Meeting Room, Williamsburg Library**

Present: Board Members Michael J. Fox, Susan Geary, Tory Gussman, Mary Norment, and Bill Porter; Library Director John A. Moorman; Library Assistant Director Genevieve Owens; Finance Director Carrie Binsfeld; Administrative Services Coordinator Christine White. Absent were Phil Serra and Jack Willis.

Call to Order: Vice-Chair Fox called the meeting to order at 3:35 p.m.

Approval of September 27, 2006 Minutes: Fox asked for any additions or corrections to the September 27, 2006 minutes. Being none, Porter moved to approve the minutes as written; all approved.

Presentation: Jamestown Memories 1957-2007: Patrick Golden gave a presentation on the Williamsburg Regional Library 2007 project, titled *Jamestown Memories 1957-2007*. Mr. Golden discussed the strategy to create a manageable local project that will not duplicate the work of others. The goal is to capture the memories of the 350th anniversary and to encourage the creation of new memories in this diverse community. The project's scope encompasses identifying memorabilia and stories from the 1957 celebration, creating an exhibit, incorporating a school component linked with the SOLs, and preserving memories in the form of a scrapbook. The public can share memories online at the website or come into the library and share on November 11 and 17, 2006. The Board believes the project format is perfect for the library and thanked Golden for his presentation.

Chair's Report:

- **Action Item: Resolution for Robert Watson:** Ms. Gussman offered the following resolution in honor of Mr. Watson:

Be It Resolved, That the Board of Trustees of the Williamsburg Regional Library expresses its sincere thanks and appreciation to Robert Watson for his service and contributions to the Library during his three years as a Trustee. We wish him well in his current and future endeavors.

Be It Further Resolved, That this recognition be recorded in the Minutes of the Library Board and a copy sent to each member of the governing bodies.

Ms. Gussman moved to accept the resolution and all approved.

Approved 12/20/06 as written

Director's Report: Moorman reminded the Board the November/December meeting has been changed to December 20, 2006 at 3:30 p.m. in the Schell Room. Denelle Wrightson of PSA Dewberry will attend to discuss the facility study final report.

The Board asked Moorman about patron response to the York County letter. Moorman stated comments have been minimal thus far. Since it is an ongoing process, he expects an increase once the changes take effect on December 1, 2006.

The Board will take a proactive position and send letters to the City Manager, James City County Administrator, and York County Administrator asking they meet and discuss York County's funding of WRL in comparison to its citizens' level of use of WRL facilities. The Board requested Moorman participate in this meeting as well.

Moorman will work with the Finance and Executive committees to prepare a budget request for York County, which is due at the beginning of December.

The City of Williamsburg has posted a second advertisement for an additional Board member. James City County has appointed D. Jean Van Tol to the WRL Board. Gussman knows Ms. Van Tol through Colonial Williamsburg and states she will be a good addition to the Board with her knowledge of finance and insurance.

Moorman thanked Ms. Owens, Judy Fuss, and the WRL staff for the smooth upgrade for Horizon. The Board will offer a resolution in December thanking and recognizing the hard work of WRL staff during the change in levels of service. WRL staff will complete the final portion of Prepare-Care-Share training on Staff Day with a familiarization tour.

Finance Report: The draft of the audit report has not been received at this time. Binsfeld provided a list of planned expenditures for the Fund Balance and answered questions for the Board. The Finance Committee will review the Fund Balance policy and establish a dollar threshold; they will submit their recommendations to the Board.

Meeting Adjourned: Porter moved to adjourn at 5:00pm. All approved. The next meeting will be at 3:30 p.m., December 20, 2006 in the Schell Room, Williamsburg Library.

Respectfully submitted,

Christine White