

WRL Board of Trustees

Minutes of Board Meeting of April 26, 2006

Schell Room, Williamsburg Library

Present: Board Members Michael J. Fox, Susan Geary, Tory Gussman, Bill Porter, Phil Serra, and Jack Willis; Library Director John A. Moorman; Staff Members Genevieve Owens, Elizabeth Parker, and Christine White; also attending was James City County Legal Assistant Jenny Lyttle. Absent were Board Member Robert Watson and Staff Member Carrie Binsfeld.

Call to Order: Chair Fox called the meeting to order at 3:35 p.m.

Approval of March 29, 2006 Minutes: Fox asked for any corrections or additions to the March 29, 2006 Minutes. Being none, Willis moved to approve the March 29, 2006 Minutes as written; the motion carried.

Chair's Report:

- **Action Item: Revised By-Laws:** Fox submitted the revised By-Laws for review and discussion. Porter moved to accept the By-Laws as amended on April 26 to be effective on July 1, 2006. Fox asked for a second; Willis seconded the motion. The motion carried. A copy is included.
- **Nominating Committee:** Fox appointed Gussman, serving as chair, Porter, and Geary to serve on the nominating committee. The nominating committee will submit a report at the May meeting. An election will follow in June for the offices of chair, vice-chair, and secretary.

Director's Report:

- **Action Item: Award Contract for RFP Space Needs Study:** Moorman answered questions and further clarified the scope of the contract with PSA Dewberry for the Board. Porter moved to authorize the Library Director to sign the contract with PSA Dewberry and to appropriate funds not to exceed \$69,300.00 from Fund Balance. The motion carried.
- **FY 2007 Budget Update:** Moorman reminded the Board of the upcoming James City County budget hearing on May 3, 2006.
- **March 2006 Finance Report:** Moorman discussed the Finance Report and Statistics for March.
- **Monthly Staff Reports:** Moorman informed the Board the *Daily Press* would publish an article about libraries in the next few weeks. It is probable WRL will feature prominently in this article as Moorman has spoken with the reporter several times.

Approved as written 05/17/06

Moorman further updated the Board on his work with VPLDA and answered questions from the Board.

The Board discussed the FY 2007 budget.

Closed Meeting: Jack Willis moved the Board go into a Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia to discuss matters of (1) personnel relating to the employment of the Library Director. The motion was approved. The Board began discussion at 5:30 p.m. and concluded at 5:48 p.m.

At the conclusion of the Closed Meeting, Jack Willis moved Certification of the Closed Meeting as follows:

Whereas, the Williamsburg Regional Library Board of Trustees has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Code of Virginia; and

Whereas, Section 2.2-3711(A)(1) of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved that the Williamsburg Regional Library Board of Trustees hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Williamsburg Regional Library Board of Trustees.

The motion passed with all voting in the affirmative.

Michael J. Fox reported the Board discussed the employment of the Library Director.

Meeting Adjourned: Fox moved the meeting be adjourned at 5:50 p.m.; the motion carried. The next regular meeting will be Wednesday, May 17, 2006, in the Kitinger Community Room, James City County Library.

Respectfully submitted,

Christine White