

WRL Board of Trustees

Minutes of Board Meeting of March 29, 2006

Theater, Williamsburg Library

Present: Board Members Michael J. Fox, Susan Geary, Tory Gussman, Bill Porter, Phil Serra, and Jack Willis; Library Director John A. Moorman; staff members Genevieve Owens, Carrie Binsfeld, and Christine White; also attending was James City County Legal Assistant Jenny Lyttle. Absent was Robert Watson.

Call to Order: Chair Fox called the meeting to order at 3:33 p.m.

Approval of February 22, 2006 Minutes: Fox asked for any corrections or additions to the February 22, 2006 Minutes. Being none, Porter moved to approve the February 22, 2006 Minutes as written; the motion carried.

Director's Report:

- **FY 2007 Budget:** Moorman updated the Board on the FY 2007 budget and the James City County personnel recalibration survey.
- **RFP Space Needs Study Update:** Moorman apprised the Board of the Space Needs Study. The committee, comprised of Bill Porter, Moorman, Carrie Binsfeld, Missy Johnson, and Peg Bradshaw, selected PSA Dewberry as the top candidate from a pool of five candidates. Moorman is negotiating a contract with PSA Dewberry. He will submit the contract for review to Attorney Leo Rogers. Moorman will submit a request to appropriate funds and award the contract to PSA Dewberry to the Board at the April meeting.
- **Monthly Staff Reports:** Fox commended Moorman for his work on the General Assembly wrap-up session and additional responsibilities with the Rita Welsh Literacy Program and the ALA.

Finance Report:

- **February 2006 Report:** Binsfeld discussed the February report.
- **City Audit Approval:** Serra updated and explained the contract for new auditors to the Board. The contract is for three years with the option for two, three-year extensions. The City awarded the contract to Robinson, Farmer, Cox, and Associates. Willis moved to accept the contract; the motion carried.

Chair's Report: Fox stated the ad hoc committee created for the Contract with Williamsburg and James City County has met several times and should have a report for the Board by the May meeting. The committee includes Phil Serra, Bill Porter, Tory Gussman, Genevieve Owens, John Moorman, and Fox.

Approved 04/26/06 as written

- **Revision of By-Laws Update:** Fox submitted and explained revisions and updates made to the By-Laws. The Board discussed the revisions. Fox encouraged the Board to relay any other thoughts and suggestions to him as they arise.

The Board discussed the FY 2007 budget.

Closed Meeting: Bill Porter moved the Board go into a Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia to discuss matters of (1) personnel relating to the employment of the Library Director. The motion was approved. The Board began discussion at 5:20 p.m. and concluded at 5:33 p.m.

At the conclusion of the Closed Meeting, Michael J. Fox moved Certification of the Closed Meeting as follows:

Whereas, the Williamsburg Regional Library Board of Trustees has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Code of Virginia; and

Whereas, Section 2.2-3711(A) of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved that the Williamsburg Regional Library Board of Trustees hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Williamsburg Regional Library Board of Trustees.

The motion passed with all voting in the affirmative.

Michael J. Fox reported the Board discussed personnel matters relating to the employment of the Library Director.

Meeting Adjourned: Fox moved the meeting be adjourned at 5:33 p.m.; the motion carried. The next regular meeting will be Wednesday, April 26, 2006, in the Schell Meeting Room, Williamsburg Library.

Respectfully submitted,

Christine White