

WRL ALL-BOARDS MEETING

Minutes of All-Boards Meeting of October 24, 2007 Schell Room, Williamsburg Library

Welcome by Jack Willis, Chair of Williamsburg Regional Library (WRL) Board of Trustees: Mr. Willis thanked everyone for attending and opened the All-Boards meeting at 5:02 p.m.

Introduction of Board Members Present:

- **WRL Board of Trustees:** Mr. Jack Willis, Chair, expressed his pleasure at the opportunity to interact with the members of the other library boards. Nine members are appointed to the Board of Trustees, five members are from James City County (the County) and four are from the City of Williamsburg (the City). The County and City each appoint one of its members from the County and the City senior management. Mr. Willis introduced the members present. From the County were County Senior Management representative Suzanne Mellen, Mary Norment, and Jean Van Tol. From the City were Susan Geary, Sarah Houghland, City Senior Management representative Phil Serra, and Jack Willis.
- **Friends of WRL:** Mrs. Claire Hurd, President, explained the Friends of WRL raise funds for the library via the Book Nook, memberships (currently 1,000), and biannual book sales. The most recent book sale raised \$10,476.30.
Ms. Hurd introduced those members present. Treasurer Joe Rountree, Vice President and Membership Committee Co-chair Ray Wolf, Secretary Anna Wolf, Membership Committee Co-chair Ted Hiller, Book Sale Chair Jean Cogle, and Publicity Chair Terry Johnston.
The Friends awarded \$70,000 in grants throughout the year. The grants support many activities such as youth programming including the recent Judy Moody day, the Festival of the Reader, and collection enhancement. Friends recently hosted an author visit from Scott Weidensaul as part of their annual meeting.
- **WRL Foundation Board:** The Foundation Board is composed of 16 members. Mrs. Pam Burke, President, introduced those present. Treasurer Mike Caplice, President-Elect Mary Clark, Nelia Heide, James Kammert, Albert Lauer, James J. Oliver, and William Schneider.

Library Updates: Dr. Moorman announced the Board of Trustees approved the purchase of a book hauler to assist the Outreach Services Division with their work in the community. All outreach efforts are coordinated under the direction of Janet Crowther.

The Library is working with the City on improvements to the HVAC system at the Williamsburg location and a possible annex for Library Administration. In addition to a possible annex, the Library is looking to the future and working with James City County for the consideration of a third library location. The Library will look to the support of the Friends and Foundation in these goals.

Dr. Moorman stated the Library continues to be such a wonderful place because of the support of the WRL Board of Trustees, Friends of WRL, WRL Foundation Board, the City, the County, and Library staff. This support is also the reason the Library is nationally recognized.

Update on Board Activities/Future Plans:

- **WRL Board of Trustees:** Mr. Willis welcomed other board members to attend a meeting to observe Board of Trustees activities. Duties include the hiring and evaluation of the Library Director and budget review and approval. In addition they are responsible for reviewing, establishing, and implementing Library policies and keeping abreast of Library activities. The Board of Trustees is preparing to review the WRL Strategic Plan.

Mr. Willis recognized staff achievements and commented on the impressive reputation WRL has statewide and nationally.

- **WRL Foundation Board:** Ms. Burke stated the goal of the Foundation is to raise funds from private sources, invest prudently, and distribute the funds appropriately. Funds are raised through annual appeals, the Percival Bisland Legacy, which is a program for planned gifts and grants, and other donations. Last year the Foundation raised \$16,000.00 through the annual appeal. Funds are used to support the Library in various endeavors including a current project to commission and acquire a sculpture for the James City County Library. The WRL Foundation has assets in excess of \$500,000.00.

Ms. Burke closed with remarks on the wonderful staff at the Library.

Adjournment: There being no further business, the All-Boards meeting was adjourned at 5:36 p.m., at which time they were invited to stay for a reception.

Respectfully submitted,

Christine White