

WRL Board of Trustees

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**Minutes of Board Meeting of February 27, 2008**  
**Theatre Stage, Williamsburg Library**

**Attending Were:** Board Members Michael Fox, Susan Geary, Tory Gussman, Sarah Houghland, Sue Mellen, Mary Norment, Phil Serra, Jean Van Tol, Jack Willis; Library Director John A. Moorman; Staff Members Carrie Binsfeld, Patrick Golden, Genevieve Owens, and Christine White.

**Call to Order:** Chair Willis called the meeting to order at 3:33 p.m.

**Approval of Meeting Minutes:**

- **December 5, 2007:** Ms. Van Tol moved to accept the minutes and press release as amended at the January 23, 2008 meeting; all approved.
- **January 23, 2008:** Mr. Willis asked for any additions or corrections to the minutes. There being none, Ms. Geary moved to approve the minutes as written; all approved.

**Chair's Report:** Mr. Willis appointed an ad hoc budgetary planning subcommittee to prepare for future library services. The committee will begin work July 1, 2008 and includes Mr. Fox, Ms. Van Tol, and Mr. Willis from the Board and Dr. Moorman, Ms. Owens, and Ms. Binsfeld from library administration.

The strategic plan review committee will report to the Board in April.

**Director's Report:** Dr. Moorman presented the Art Donations and Donations policies, as written, for review and reaffirmation and answered questions for the Board. He also answered questions about intellectual property, the library logo, and images.

- **Action Item: Policy Review- Art Donations-** Dr. Moorman asked the Board to reaffirm this policy. Mr. Willis called for a vote for reaffirmation; all agreed.
- **Action Item: Policy Review- Donations-** Dr. Moorman requested the Board reaffirm the policy. Mr. Willis called for a vote for reaffirmation; all agreed.
- **Summer Reading Discussion-** The Board discussed cardholders' enrollment in the Williamsburg Regional Library's summer reading program. The Board endorsed a change in Cardholder Privileges. Beginning June 1, 2008, Standard Cardholders will be ineligible for enrollment in this program.

Dr. Moorman updated the Board on the FY 2009 budget. The City of Williamsburg budget hearing will be Tuesday, March 18, at 5:40 p.m. on the 3<sup>rd</sup> floor of the Municipal Building. Dr. Moorman will notify the Board of the date and time for the James City County budget hearing when it becomes available.

The Board discussed the Outreach Services report; they were impressed with the division's progress. Dr. Moorman is scheduled once a month for the next three months on the Mobile Library Services vehicles. He answered questions and stated Janet Crowther will discuss the division's progress in further detail at a future meeting.

**Finance Report:** Ms. Binsfeld discussed the January financial statement. She alerted the Board to changes in the fine collection process for fines greater than 3 years old, which may affect library card activity.

**Meeting Adjourned:** Ms. Mellen motioned to adjourn at 4:53 p.m.; all approved. The next regular meeting will be Wednesday, March 19, 2008 in the Conference Room at James City County Library.

Respectfully submitted,

Christine White