

FRIENDS OF WILLIAMSBURG REGIONAL LIBRARY

Minutes of the Board, Tuesday, January 8, 2008

Present: Board Members: Flora Adams, Max Burry, Jean Cogle, Myrtle Engs, Ted Hiller, Claire Hurd, Terry Johnston, Joe Rountree, Anna Wolf, and Ray Wolf; Library Director John A. Moorman; Administrative Services Coordinator Christine White. Absent was Evelyn Lee.

Call to Order: President Burry called the meeting to order at 4:00 p.m.

Approval of November 6, 2007 Minutes: Mr. Burry asked for any errors or omissions. There being none, Mr. Burry accepted the minutes as written.

Membership Report: Dr. Hiller continued distribution of "Welcome to the Neighborhood" cards. New members are redeeming the free book coupons but not at a rate that is detrimental to the Book Nook. Discounted tickets to the Dewey Decibel Concert series are doing well. The discount will be evaluated at the end of the concert series.

Mr. Wolf discussed the steady growth in memberships. Ms. Adams moved to accept the membership report as presented; all agreed.

Treasurer's Report: Mr. Rountree reported the Friends continue to perform well as reflected in the Treasurer's report. Discussion moved to the proposed 2008 budget at which point Dr. Moorman updated the Friends on the progress of the FY 2009 budget and cuts in state aid. After further discussion, Mr. Wolf moved to accept the 2008 proposed budget. Ms. Hurd seconded and all approved the proposed budget as presented.

The Friends discussed the Audited Financial Statement dated December 31, 2006 completed by Witt Mares. Dr. Moorman will have Ms. Binsfeld review the recommendations and report back. Mr. Rountree moved to accept the audit; all approved.

The Friends reviewed the letter to acquire the services of Robinson, Farmer, Cox Associates to conduct the 2007 external audit and tax filing. After discussion, Mr. Rountree moved to accept Robinson, Farmer, Cox Associates as auditors; all approved.

Book Nook Report: 113 boxes are ready for the spring book sale at this time. Donations arrive regularly. Ms. Johnston and Ms. Martha Myers are providing additional assistance to Ms. Adams. Bibles will be available for sale as there is no longer a volunteer who collects them for local organizations.

Ms. Johnston and Ms. Karen Bergsagel will investigate the sale of library discards on the Internet by volunteers versus using a vendor. There will be a report at the next meeting.

Ms. Adams reported on a request for the Book Nook to be alphabetized. The Friends discussed the feasibility of alphabetizing and determined it would be time intensive and discourage browsing. Therefore, Ms. Adams proposed the following policy: Books in the Book Nook will not be alphabetized in order to encourage browsing. Mr. Rountree moved to approve this policy with a second by Mr. Wolf. All approved.

Book Sale Report: Ms. Cogle will have additional volunteers for the spring sale. She will try to include a third cash desk on Friday night and welcomes suggestions on how to accomplish this.

A discussion item to increase prices at the book sale will be included on the next agenda.

Publicity Report: Ms. Johnston had no new items to report. Ex Libris will feature an article on Friends grants.

Director's Report:

- **Grant Request: Adult Services \$2350 – Update Titles in Opposing Viewpoints Series** – Dr. Moorman reported the Opposing Viewpoints Series is well-used by students and adults in the community. This grant will allow staff to update titles and acquire titles on new topics in the series. After discussion Ms. Cogle moved and Mr. Rountree seconded approval; all agreed.
- **Grant Request: Adult Services \$2045 – Mystery Writers Panel** – This grant is an opportunity to bring nationally recognized authors to WRL. The grant will help fund the reception, lodging, and advertising. The Friends discussed advertising opportunities. Ms. Wolf moved and Ms. Johnston seconded approval of the grant; all approved.
- **Grant Request: Youth Services \$6800 – VHS Replacement** – Youth Services' video collection is aging and as a result, items are breaking and quality is deteriorating. The grant will replace often-used items, purchase new items, and provide additional copies for items that have high circulation. Ms. Engs moved and Mr. Hiller seconded approval of the grant. All agreed.

Dr. Moorman commended staff for compiling grant requests. The Friends inquired to the replacement status of the Rosetta Stone database. Dr. Moorman will report back on this. He encouraged the Friends to observe the new library signs at both buildings that now display the library logo and reinforce the branding efforts of the library.

Old Business: None.

New Business: None.

Adjournment: Mr. Burry asked for a motion to adjourn, Ms. Adams so motioned. All approved adjournment at 4:50 p.m. The next meeting will be February 5, 2008 at 4:00 p.m. in Room B at Williamsburg Library.

Respectfully submitted,

Christine White