

FRIENDS OF WILLIAMSBURG REGIONAL LIBRARY

Minutes of the Board, Tuesday, April 1, 2008

Present: Board Members: Flora Adams, Max Burry, Jean Cogle, Myrtle Engs, Ted Hiller, Claire Hurd, Terry Johnston, Evelyn Lee, Joe Rountree; Library Director John A. Moorman; Library Staff Carrie Binsfeld and Christine White. Absent were: Anna Wolf and Ray Wolf.

Call to Order: President Burry called the meeting to order at 4:00 p.m.

Approval of March 4, 2008 Minutes: Mr. Wolf asked for any errors, omissions, or additions to the minutes. There being none, the minutes were accepted as written.

Membership Report: Dr. Hiller discussed and answered questions about the Friends survey he presented at the March meeting. He asked for any additional suggestions or comments. The members encouraged Dr. Hiller to proceed with the survey as corrected. The survey will be sent to individuals whose membership expired in 2007. Mr. Burry thanked Dr. Hiller for collaborating with Mr. Goldberg on this project.

Treasurer's Report: Mr. Rountree discussed the Treasurer's report and stated interest and sales, which include the book nook and Internet sales, continue to do well. Ms. Binsfeld stated she had received a bimonthly check from Ms. Bergsagel from Internet book sales in the amount of \$813. The Friends discussed adding Internet book sale figures in future issues of Ex Libris. Ms. Cogle moved to accept the Treasurer's report as presented; all agreed.

Action Item: Resolution for SunTrust Brokerage Account: Ms. Binsfeld explained the need to open a brokerage account to address suggestions made in the audit report. She discussed the process and answered questions for the Friends. After discussion the resolution was read aloud and Ms. Hurd moved to approve the resolution as amended; all agreed.

As an aside Mr. Burry reported attorney John Sadler would be assisting the Friends with Articles of Incorporation.

Book Nook Report: Ms. Adams reported 250 boxes are ready for the book sale. Ms. Cogle and Mr. Goldberg are developing an article for the Virginia Gazette that will incorporate the quantity of items that will be available for the upcoming semi-annual book sale.

After evaluating Internet book sales and the item selection process up to this time, Ms. Adams proposed an amendment to the contract between Karin Bergsagel and the Friends. The amendment would better define the categories of materials available for Ms. Bergsagel to select for sale on the Internet. Ms. Adams and Ms. Johnston presented examples of items that are not currently available for selection.

The clause for amendment is item 2 on page 1 and reads: "Guarantee that all items selected for on-line sale will have a resale value as determined by PDA or laptop search of greater than \$20.00 for *textbooks and library discards*, or greater than \$40.00 for books donated to Friends."

The suggested revision reads: "Guarantee that all items selected for on-line sale will have a resale value as determined by PDA or laptop search of greater than \$20.00 for *items normally*

sold in the Nook or donated to charity, or greater than \$40.00 for items intended for the semi-annual Sales."

The Friends discussed the revised statement and Ms. Adams moved to approve the revised language for the contract. All approved the revised wording. An addendum will be created and attached to the original contracts once they are signed.

The book nook area will begin charging for National Geographic magazines and Reader's Digest Condensed books.

Book Sale Report: Ms. Cogle is scheduling volunteers for the May book sale. She will have extra volunteers on Friday night tallying sales while people are waiting in line. Due to the large volume of material available for the sale and the limited space, there will not be a third payment desk.

Ms. Binsfeld will book the Community Building for the May 2009 book sale.

Publicity Report: Ms. Johnston distributed posters and postcards advertising the book sale and asked members to distribute these items. She also reviewed the Friends publicity item update submitted by Ms. Payne.

Director's Report: Dr. Moorman discussed the new director's blog and expressed thanks on behalf of the Adult Services division for the Friends support of the Mysteries @ your library® author panel. The event was a success and was well attended due to the publicity support from Friends.

The 2009 Virginia Library Association conference will be in Williamsburg, which coincides with the 100th anniversary of the Williamsburg Regional Library. During this time Dr. Moorman would like to coordinate an event or program with VLA that will promote the library's anniversary and requested the Friends consider reserving \$4000-\$6000 for this event. After discussion, Ms. Cogle moved to set aside up to \$6000 for an event or program, celebrating WRL's 100th anniversary, in conjunction with the fall 2009 VLA conference.

Old Business: None.

New Business: None.

Adjournment: Being no further business, Ms. Johnston moved to adjourn at 4:59 p.m.; all agreed. The next meeting will be May 6, 2008 in the Schell Room at Williamsburg Library.

Respectfully submitted,

Christine White