

Approved as written 09/09/2008.

**FRIENDS OF WILLIAMSBURG REGIONAL LIBRARY**

Minutes of the Board, Tuesday, June 3, 2008

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**Present:** Board Members: Flora Adams, Max Burry, Jean Cogle, Myrtle Engs, Terry Johnston, Joe Rountree, Anna Wolf and Ray Wolf; Library Director John A. Moorman; Library Staff Carrie Binsfeld and Christine White. Absent were: Ted Hiller, Claire Hurd, and Evelyn Lee.

**Call to Order:** President Burry called the meeting to order at 4:04 p.m.

**Approval of May 6, 2008 Minutes:** Mr. Burry asked for any errors, omissions, or additions to the minutes. There being none, the minutes were accepted as written.

**Membership Report:** Comparing membership numbers from prior periods, Mr. Wolf pointed out the Friends continue to do well in their efforts to engage new members. Dr. Moorman reiterated the success of the one-on-one efforts Mr. Wolf and Dr. Hiller put forth to increase memberships.

In Dr. Hiller's absence, Dr. Moorman briefly reviewed the results from the Friends survey that was sent to individuals whose memberships expired in 2007. Ms. Johnston stated the individuals that returned surveys were entered into a raffle; the prize is a library tote bag and \$10 in coupons to the Friends book nook. She would like to use this raffle as a publicity opportunity for the Friends; all agreed. Dr. Moorman suggested Mr. Burry be photographed with the winner.

**Treasurer's Report:** The Friends continue to do very well with memberships, book nook sales and book sales. Mr. Rountree pointed out membership and book nook revenue have already surpassed the halfway point for the year's budget. Fifty thousand dollars has been invested into a CD. Ms. Cogle moved to approve the report; all agreed.

**Book Nook Report:** Ms. Adams reported 18 boxes are ready for the October book sale, three of which contain craft books.

**Book Sale Report:** Ms. Cogle reviewed the minutes of the ad hoc book sale committee meeting. Several items were highlighted. Hardcover books will be \$4 and paperbacks \$2; children's hardcover and paperback books will be half these prices. The book nook volunteers will cull more aggressively so not to exceed the limit of 200 boxes for the sale. The Friends discussed these and other items including recruiting youth volunteers and surveying local moving companies to move boxes from the storage facility to the book sale in the fall and the spring. Mr. Burry thanked the committee for their work.

**Publicity Report:** Ms. Johnston would like to acknowledge the assistance of two facilities staff members who have helped the Friends tremendously in the last few years. She recommended sending a get-well card and balloons to Lionel Thomas as he is out on medical leave and selecting a small gift and card for Doug Osborn as he is relocating to the Midwest. The Friends discussed these items and agreed to provide a card and balloons for Mr. Thomas and purchase a card and the book *Williamsburg Before and After* for Mr. Osborn. Ms. Binsfeld will coordinate the purchase and distribution of these items.

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Ms. Johnston noted the Internet book sales have not yet been included on the Ex Libris newsletter.

**Director's Report:**

**Action Item: Exhibit "Alexander Hamilton: The Man Who Made Modern America" \$4,768** – Dr. Moorman discussed and answered questions about the exhibit. The grant request will support costs associated with the exhibit, programming, and publicity. After discussion Mr. Rountree moved to approve the grant as presented; all agreed.

**Action Item: Director's Recognition**– Dr. Moorman had the opportunity to recognize a local teacher, Ms. Leslie Coleman of Rawls Byrd Elementary, who actively promotes the library to her students. Ms. Coleman received a Director's Recognition Certificate and a book in her honor will be added to the library's collection. Dr. Moorman requested the Friends consider sponsoring a fund of \$250 to continue this program in the future. The Friends discussed the program and asked questions. Mr. Rountree moved to approve establishing a Director's Recognition in the amount of \$250; all agreed.

**Old Business:** None.

**New Business:** Mr. Burry reported he had been invited to attend a meeting at the Newport News Public Library with 18 other Friends organization presidents throughout the Tidewater area. The meeting will be Wednesday, June 11, 2008 from 6pm – 9pm; Mr. Burry invited other Friends members to attend as they wished.

Mr. Burry also requested the Friends begin considering ideas for speakers and programs for the upcoming annual meeting.

**Adjournment:** Ms. Wolf moved to adjourn at 4:55 p.m.; all agreed. The next meeting is September 9, 2008 in the Schell Room at Williamsburg Library.

Respectfully submitted,

Christine White