

**WRL Board of Trustees**

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**Minutes of Board Meeting of May 27, 2009  
Schell Room, Williamsburg Library**

**Attending Were:** Board Members Lynda Byrd-Poller, Susan Geary, Sarah Houghland, Sue Mellen, Mary Norment, Phil Serra, Jean Van Tol and Jack Willis; Library Director John A. Moorman; Staff Members Carrie Binsfeld, Patrick Golden, Genevieve Owens, and Christine White. Absent was Michael Fox.

**Call to Order:** Vice Chair Geary called the meeting to order at 3:32 p.m.

**Approval of Meeting Minutes April 22, 2009:** Ms. Geary asked for additions or corrections to the minutes. Being none, Ms. Norment motioned to accept the minutes as written; all approved.

**Vice Chair's Report:** Ms. Geary asked Mr. Willis to report on the nominating slate for the June meeting. Mr. Willis discussed with the Board the process of filling the position of Chair in the middle of an elected term and other positions that may become open as a result. The Board reviewed how this will affect the regular election in 2010. Leo Rogers will be consulted to clarify the process.

**Director's Report:** Dr. Moorman answered questions about the Obituaries Database and the new Outreach Camp Counselor Card from the monthly reports.

**Finance Report:**

- **Procurement Update: Website Redesign Project** – Mr. Trott, Ms. Crowther and Finance and General Services Division staff are at work on the Request for Proposal (RFP) for the Website Redesign Project. A draft will be available at the June meeting. Ms. Binsfeld, Dr. Moorman, and Ms. Owens responded to questions concerning the RFP process, timeline, and project research. The Board offered suggestions and feedback about website ease of use, usability testing, adaptability, and content management.
- **April Finance Report** – Ms. Binsfeld reviewed the April report and answered questions for the Board about the Friends annual book sale.

The Board discussed electronic delivery of the monthly packet.

**Meeting Adjourned:** Ms. Van Tol motioned to adjourn at 4:15 p.m.; all agreed. The next regular meeting will be Wednesday, June 24, 2009 in the Schell Room at Williamsburg Library.

Respectfully submitted,

Christine White