

WRL Board of Trustees

Minutes of Board Meeting March 23, 2016

Meeting Room 128, Stryker Center

Attending Were: Bill Porter, Jim Axtell, Pam Franz, Vickie Herrick, Letiza Gambrelle-Boone, Wilford Kale, Natalie Miller-Moore, Jorge Rivas, and Tara Woodruff; WRL Foundation President Barry Marten; Library Director Genevieve S. Owens; library staff members Janet Crowther, Carrie Binsfeld, Barry Trott, and Sarah Thompson. Absent were Lynda Byrd-Poller and Sally Andrews.

Call to Order: Chair Porter called the meeting to order at 3:03 p.m.

Public Comment: None.

Consent Calendar: The board discussed multiple expenditures listed on the February Finance Report including health insurance, building maintenance, library programs, communications, and printing. The March 23, 2016 consent calendar was approved by a unanimous vote.

Chair's Report: Mr. Porter commended Robert Haas, Program Services and Security Director, for all of his hard work leading to the grand opening of the Stryker Center on March 7, 2016.

Library Director's Report: Ms. Owens discussed her presentation of the FY 2017 Proposed Budget to the Williamsburg City Council on March 10, 2016. Ms. Owens notified the board of a \$500,000 increase in state aid for public libraries in Virginia, of which WRL will see approximately \$9,000 increase in state aid. Ms. Owens projected bringing the updated FY 2017 budget to the Board of Trustees at the May 25, 2016 or June 22, 2016 board meeting for final adoption.

- **Action Item: WRL Holiday Closing Schedule FY 2017** – Ms. Owens presented the proposed holiday closing schedule for FY 2017. The board discussed the proposed schedule in comparison with James City County's holiday schedule. Mr. Kale moved to approve the schedule. Ms. Miller-Moore seconded; all approved.
- **National Library Week Staff Lunch** – Ms. Owens invited all board members to attend the annual National Library Week Staff Lunch. The lunch will be held on April 12, 2016 at 12:00 p.m. at both library locations.
- **Volunteer Breakfast** – Ms. Owens invited all board members to attend the annual Volunteer Breakfast to honor the library's many volunteers. The breakfast will be held on April 14, 2016 at 9:00 a.m. in the Williamsburg Community Building.

Friends of WRL/WRL Foundation Updates: Mr. Marten discussed the current progress of the Foundation's Capital Campaign and Annual Appeal.

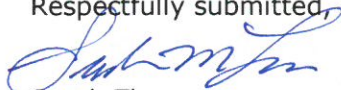
Other Business: Mr. Kale asked the WRL staff to discuss WRL outreach services particularly those offered to York County users.

Mr. Trott presented the board with the redesigned library newsletter. The Friends of WRL will continue to sponsor the newsletter which has been re-named "The Library Letter." The new design will make its debut to the public on April 1, 2016. Mr. Rivas suggested researching the addition of a QR Code to link the library's calendar to the newsletter.

Approved 4/27/16

Adjournment: Ms. Gambrell-Boone moved to adjourn at 3:37 p.m. All agreed.

Respectfully submitted,


Sarah Thompson

Approved by  _____
William Porter, Chair