

WRL Board of Trustees

Minutes of Board Meeting May 25, 2016
Meeting Room 128, Stryker Center

Attending Were: Bill Porter, Jim Axtell, Lynda Byrd-Poller, Sally Andrews, Pam Franz, Vickie Herrick, Wilford Kale, Natalie Miller-Moore, Jorge Rivas, and Tara Woodruff; WRL Foundation President Barry Marten; Library Director Genevieve S. Owens; library staff members Janet Crowther, Carrie Binsfeld, Barry Trott, and Sarah Thompson. Absent was Letiza Gambrelle-Boone.

Call to Order: Chair Porter called the meeting to order at 3:02 p.m.

Public Comment: None.

Consent Calendar: The board discussed the April Finance Report in regards to the estimated projection of the fund balance and the revenue line item "Interest." The May 25, 2016 consent calendar was approved by a unanimous vote.

Chair's Report:

- **Director's Annual Evaluation** – Mr. Porter announced a survey for all board members will be sent out via email on May 26, 2016. Mr. Porter requested all responses be returned no later than June 6, 2016 for the evaluation committee to review and bring to the closed session at the June 22, 2016 board meeting.

Library Director's Report:

- **Action Item: Re-Adopt FY 2017 Budget** – Ms. Owens reported small differences between the proposed budget and the budget presented for re-adoption. The most significant differences were seen in compensation and government contributions. Ms. Andrews motioned to re-adopt the FY 2017 budget as presented. Mr. Axtell seconded; all agreed.
- **Policy Review – By Laws** – Ms. Owens reviewed the clerical changes that were presented in the draft version of the by-laws and asked the board to contact her with any comments. Ms. Owens will present the by-laws to the board at the June 22, 2016 meeting for approval.
- **PLA/VLA Professional Conference Feedback** – The board discussed the feedback compiled by WRL staff from the April PLA Conference and the May VLA Conference. Mr. Porter asked for more information on flipped classrooms, pop-up libraries, and maker spaces, Ms. Owens, Ms. Crowther, and Mr. Trott responded, providing clarification and examples.

Friends of WRL/WRL Foundation Updates: Mr. Marten announced that his term on the Foundation Board will end as of June 30, 2016. Sam Sadler will begin his term as president at that time, with Louis Weeks as president-elect. Mr. Marten reported the WRLF wanted to develop a process for library staff to present grant requests, similar to the model used by the Friends of WRL. At the May 24, 2016 Foundation meeting the board approved the WRLF Endowment Guidelines and Application for Support.

Approved as of 6/22/16

Other Business: The board discussed the statistical information provided in regards to the meeting room attendance increase due to the opening of the Stryker Center. There was also a discussion of the reservation process for meeting rooms in the Stryker Center.

Ms. Owens discussed the library's current solicitation and petitioning policy in response to a question from the board.

Adjournment: Mr. Axtell moved to adjourn at 3:40 p.m. All agreed.

Respectfully submitted,


Sarah Thompson

Approved by 
William Porter, chair