

**WRL Board of Trustees**

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**Minutes of Board Meeting June 22, 2016  
Meeting Room 128, Stryker Center**

**Attending Were:** Bill Porter, Jim Axtell, Lynda Byrd-Poller, Sally Andrews, Letizia Gambrell-Boone, Wilford Kale, Natalie Miller-Moore, Jason Purse, and Jorge Rivas;

WRL Foundation President-Elect Sam Sadler and Friends President, Jim Bowers; library staff members Janet Crowther, Carrie Binsfeld, and Sarah Thompson.

Absent were Pam Franz, Vickie Herrick, and Library Director, Genevieve S. Owens.

**Call to Order:** Chair Porter called the meeting to order at 3:02 p.m.

**Public Comment:** None.

**Consent Calendar:** The June 22, 2016 consent calendar was approved by a unanimous vote.

**Library Director's Report:**

- **Action Item: By-Laws for Library Board of Trustees** – In the Library Director's absence, Finance Director, Carrie Binsfeld presented the By-Laws to the board for consideration with the following modifications:
  - Remove wording in Article 1, Section 2 and replace with: "The Williamsburg Regional Library informs, enriches, and strengthens our community. The City of Williamsburg, James City County, and York County value our work and fund the Library as a basic service for their residents."
  - Replace the comma after "consecutive terms" in Article 2, Section 2 with a semicolon.
  - Add the phrase "and attending appropriate meetings, workshops, and conferences" after "other libraries" in Article 2, Section 5, E.
  - Replace "library staff" with "the Library Director" in Article 3, Section 4.
  - Replace "Minutes of previous meeting" with "Consent Calendar" in Article 5, Section 6, C.
  - Remove letter F in Article 5, Section 6.
  - Remove the comma after "directing" in Article 6, Section 1, D.
  - Add the phrase "James City" before "County" in Article 6, Section 1, D.

Ms. Andrews moved to approve the By-Laws for the Library Board of Trustees with the amended changes. Mr. Axtell seconded; all agreed.

**Friends of WRL/WRL Foundation Updates:** Mr. Bowers announced at their June 7, 2016 meeting, the Friends approved \$71,700 in grants for the library. These grants included: Freegal Music Streaming license, multiple copy grant, Youth Services school author visits, the Virginia Symphony Concert series, a Williamsburg Symphony Orchestra concert, and funding for the WRL Staff Connections Committee. Mr. Kale and Mr. Bowers discussed the use of scanners at the Friends Annual Book Sale.

Mr. Sadler discussed the WRL Foundation's first payment to the City of Williamsburg for the Stryker Center and the progress of the Foundation's Capital Campaign. Mr. Sadler's term as President and Louis Weeks' term as President-Elect will begin on July 1, 2016.

Approved as of 09/28/16

Mr. Porter welcomed Mr. Sadler as President of the WRL Foundation and thanked him for all his work on the Capital Campaign.

**Nominating Committee Report:** On behalf of the Nominating Committee, Ms. Byrd-Poller officially nominated the following slate for the board's officer positions: Mr. Porter for Chair, Mr. Axtell for Vice-Chair, and Ms. Andrews for Secretary. Mr. Axtell seconded the motion. There being no new nominations from the floor, the motion was approved by a unanimous vote. The new terms will begin July 1, 2016 and end on June 30, 2017.

**Resolution for Lynda Byrd-Poller:** A resolution was prepared to honor Lynda Byrd-Poller for her exemplary service to the Williamsburg Regional Library Board of Trustees since July 2008. Mr. Kale moved to approve the resolution. Ms. Andrews seconded and the motion was carried unanimously.

**Other Business:** Assistant Director, Janet Crowther offered suggestions to the Board Chair's inquiry regarding scheduling a special meeting in July. After discussion, Mr. Kale moved to approve scheduling a special meeting in July 2016 so the board may go into closed session to discuss the library director's annual evaluation. Ms. Byrd-Poller seconded the motion; the motion was approved by a unanimous vote.

Mr. Porter welcomed Mr. Purse as the new James City County governmental representative to the board. Mr. Purse will replace the unexpired term of Tara Woodruff who replaced the unexpired term of Adam Kinsman.

**Adjournment:** Mr. Kale moved to adjourn at 3:26 p.m. All agreed.

Respectfully submitted,

  
Sarah Thompson

Approved by   
William Porter, Chair