



# Volunteer Position Description

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**POSITION TITLE:** Teen Advisory Group (TAG) Volunteer

**DIVISION:** Adult Services

**SUPERVISOR:** Young Adult Librarian

**LENGTH OF COMMITMENT:** Variable

**TIME INVOLVEMENT:** Attend and participate in monthly Teen Advisory Group meetings and activities.

**POSITION SUMMARY:** Volunteers meet monthly to engage with library staff and other teens to share ideas and give feedback on library services for young adults. TAG members may assist with additional library tasks offered by the young adult librarian and volunteer at teen events to earn additional volunteer hours as eligible.

**MAJOR RESPONSIBILITIES:** Attend Teen Advisory Group meetings as an active and respectful participant, commit to improving how the library meets the needs of teens in our community, and helping to promote library offerings to other teens.

**PHYSICAL REQUIREMENTS:** Regular contact is made with other volunteers, employees, and library patrons. Additional tasks may include moving book carts and handling books.

**QUALIFICATIONS:** Ability and willingness to attend meetings, participate respectfully in group discussions, and offer informed opinions. Ability to work well with other volunteers, employees, and young adults. Ability to follow instructions. Volunteers may not have conflicts of interest.

**SPECIAL REQUIREMENTS:** Participants must be from age 13 – 18.