

Board of Trustees of the Williamsburg Regional Library

Minutes of Board Meeting January 25, 2023

Stryker Center, Room 127

Attending: Jean Stettler, Grace Boone, Feather Foster, Natalie Miller-Moore, Theresa Owens, Nina Simone, Toni Sturdivant, and Nicole Trifone.

Friends of WRL Foundation (FWRLF) President Sam Sadler.

Library Director Betsy Fowler; library staff members Carrie Binsfeld, Benjamin Goldberg, Lisa Hilleary, Desiree Parker, Alicia Phinney, Melissa Simpson, Sandy Towers, and Katherine Wilkins.

Absent: Christopher Gareis, Felicia Highland, and Andrew Trivette.

Call to Order: Chair Stettler called the meeting to order at 3:01 p.m.

Public Comment: None.

Mission Moment: Ms. Simone's family enjoyed the Learning to Go collection and appreciated the service.

Ms. Miller-Moore visited the Pamunkey Regional Library and was grateful the staff quickly accommodated her request. This experience reaffirmed her appreciation of the spirit of libraries.

Consent Calendar: The December 7, 2022 consent calendar was approved as written by unanimous vote.

Chair's Report: Ms. Stettler reported the evaluation and nominating committee appointments are upcoming and asked board members to inform her if they interested in serving on a committee.

Ms. Simone attended the Friends of Williamsburg Regional Library Foundation (FWRLF) meeting Tuesday, January 24, 2023, on behalf of Ms. Stettler.

Library Director's Report:

Action Item: FY 2024 Proposed Budget – The Proposed FY 2024 Budget was presented to the board for consideration. Ms. Binsfeld reviewed the planning assumptions and advised the compensation budget would be updated to reflect guidance from James City County on the upcoming compensation plan. A revised budget will be presented to the board this spring for final adoption. Ms. Miller-Moore moved to approve the FY 2024 Proposed Budget. Ms. Boone seconded the motion; the motion was approved by a unanimous vote.

Action Item: Policy Review – Internet Use – Ms. Fowler presented proposed revisions to the Internet Use Policy to the board for consideration. Ms. Simone moved to approve the amended Internet Use Policy. Ms. Foster seconded the motion; the motion was approved by a unanimous vote.

Capital Improvement Projects Overview: Ms. Fowler shared a presentation on the various Capital Improvement Projects (CIP) the library has submitted to James City County and the

City of Williamsburg. The localities CIP budgets are for new construction and maintenance of existing facilities projects \$50,000 and above for a 5-year period.

Strategic Plan Update: Ms. Fowler shared the Strategic Priority Implementation 2021-2022 Evaluation with the board. An updated Strategic Plan is being drafted and will be presented next month. The existing Strategic Plan has been extended through March 2023.

Friends of WRL Foundation Updates: Mr. Sadler reported the FWRLF board awarded four Margin of Excellence program proposals totaling \$28,000 at the recent meeting. The FWRLF had a successful annual appeal in 2022. The FWRLF board is beginning to explore ways to run a major fundraising campaign while providing ongoing programming resources for the library.

City of Williamsburg Update: No update.

James City County Update: Ms. Boone reported JCC is working on the budget.

York County Update: Ms. Owens reported the opening of the York County library is approaching. The library annex is closing.

Other Business: One Book One Community programming for *The New American* by Micheline Aharonian Marcom, funded by the FWRLF, begins in February. The author talk will be held on February 21, 2023.

Adjournment: Ms. Miller-Moore moved to adjourn at 4:27 p.m. All agreed.

Respectfully submitted,

Katherine Wilkins

Approved by _____
Jean Stettler, Chair